



**Meeting Posting & Agenda**

**Details:**

**Board – Committee – Commission:** Trustees of the Upton Town Library

**Meeting Day, Date, Time:** October 22, 2012 at 7:00 PM

**Location:** Memorial School

**Agenda:**

Open Meeting/Review Agenda

Business Session

- A. Secretary Minutes
- B. Financial
  - 1. Vouchers

- C. Trustee Issues
  - 1. Library Improvements
  - 2. SBID Contract Review

- D. Staff Issues
  - 1. Circulation Clerk Position

Informational Session

- A. Audience Participation
- B. Director's Concerns
- C. Next Regular Meeting: November 5, 2012

Other topics not reasonably anticipated by the Chairman 48 hours in advance

Adjournment

**RECEIVED**

*By Kelly A. McElreath at 7:31 pm, Oct 17, 2012*

48 Hour notice for meetings of Boards and Committees –

Town Clerk must receive your meeting posting, including agenda, by at least 48 hours prior to the meeting.

**The 48 hours notice cannot include Saturdays, Sundays or holidays.**